



M-Pulsive Dance School
9 Shedden Park Road
Kelso
TD5 7AJ

COVID-19 RISK ASSESSMENT

July 2020

This document relates to the provision of dance classes at 9 Shedden Park Road, Kelso and the implications of the current Covid-19 pandemic.

What is the hazard: The spread of Covid-19

Who is affected: Staff, participants (children, young people and adults), family of the participants, wider public

What action we will take to control the risk:

- During class time the building will only be accessed by class participants. These will have pre-registered for class and we will have all contact details for those attending. A daily register will be taken so we have accurate information on who was in each day. Parents will be communicated as to how, where and when to door off and pick up.
- Each class will be registered and details will be held on file and can be accessed by **Trace & Protect Scotland** if required.
- Children and adults are asked and reminded via signage NOT to enter if they suffer from any **symptoms or should be isolating.**
- We will provide **hand sanitiser** on entrance and exit and ask all to use before entering on on leaving
- **Changing facilities** will be not be available for use and toilet facilities should only be used on a limited basis.
- Staff will have access to **PPE** in case of the requirement to administer first aid
- **Social distancing** based on government requirements will be implemented; 1m with masks in waiting area, 2m with no masks but enhanced ventilation in studio space
- **Airflow:** all windows will remain open during class and building capacity is limited to 14 allowing for 9m² per person.
- **One way system:** dancers should enter the building from front entrance, wait to be admitted to class and then be picked up from the outdoor pick up zone to the rear of the building. Here parents should socially distance to 1m+
- **Enhanced cleaning:** a full clean will be carried out on site daily and smaller, touch point, cleans will be undertaken between classes.
- **Hand hygiene:** will be enforced with signage in place as reminders. Anti bac soap will be regularly replenished in bathroom and kitchen as well as sanitiser units in reception, studio and pick up zone.
- **Props and mats:** where requires for safety mats will be used and not shared. Between classes these will be cleaned. Dancers may be asked to provide their own mat which should be cleaned before arrival. This will be communicated to parents prior to class. Where props are to be used, children may be provided with a props basket which will have all they need for todays sessions. After the session they will be disinfected.
- **First aid:** in the event of emergency, your coach hold the right to break social distancing in order to administer first aid. PPE is available for them to use for the duration.

These actions will come into affect from 14/09/20 and will remain in place until government guidelines are changed for the indoor leisure industry.

Assessment carried out by MS Douglas (20.7.20)